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HANS RAJ MAHILA MAHA VIDYALAYA

Managed by DAV College Managing Committee New Delhi

Mahatma Hans Raj Marg, Jalandhar-144 008

MINUTES OF THE MEETING OF IQAC HELD ON 16.6.2020 AT 1.30 PM IN SKILL DEVELOPMENT CENTRE

MEMBERS PRESENT

- Prof. Dr. (Mrs.) Ajay Sareen, Principal and Chairperson IQAC
- Dr. Kanwaldeep Kaur, Coordinator IQAC and Dean Academics
- Mrs. Navroop, Dean Youth Welfare
- Dr. Seema Marwaha, Dean Hospitality
- Dr. Ekta Khosla, Dean Examinations
- Mrs. Kuljeet Kaur, Dean Holistic Development
- Dr. Ashmeen Kaur, Dean Discipline
- Dr. Sangeeta Arora, Dean Curriculum Coordination
- Ms. Shallu Batra, Dean Student Support Services
- Mrs. Urvashi Mishra, Dean Student Council
- Dr. Anjana Bhatia, Dean Equal Opportunity
- Mrs. Rama Sharma, PRO
- Mrs. Meenakshi Syal

Agenda

1. To finalize academic calendar and action plan for the session 2020-21.
2. To discuss progress of DVV after SSR submission
3. To discuss regarding online admissions
4. To discuss regarding live digital counseling
5. To finalise regarding International Webinar Series

Proceedings

1. Approval of Academic Calendar and Action Plan

IQAC Coordinator Dr. Kanwaldeep Kaur placed before the committee members academic calendar for the session 2020-21. Keeping in mind the uncertainty caused by COVID-19, the academic calendar for the odd semester was finalized only. Action Plan for the session 2020-21 was also discussed and approved by the committee members.

Placed before IQAC for consideration and approval

The committee members approved the decision

2. Progress of DVV after SSR submission

Principal Prof. Dr. (Mrs.) Ajay Sareen welcomed the committee members after prolonged lockdown of three months. She placed on record the efforts of NAAC Coordinators Dr. Kanwaldeep Kaur and Dr. Ekta Khosla and criterion incharges for submitting SSR during lockdown and shared with committee members the progress of DVV.

3. Regarding online admissions

Principal Prof. Dr. (Mrs.) Ajay Sareen discussed with the committee members the change in admission process for the session 2020-21 due to COVID-19. Dr. Sangeeta Arora, Head Computer Science Department suggested that keeping in mind the social distancing norms and to solve the queries of students, the college should start e-counseling desk. Further, it was discussed and decided in the meeting to update the college website with online admission form so that the students do not face any difficulty in getting admission. The details to be included in the form were discussed and finalised by the members.

Placed before IQAC for consideration and approval

The committee members approved the decision

4. Regarding Live Digital Counseling

Principal Prof. Dr. (Mrs.) Ajay Sareen shared with the committee members that the college has successfully organized a number of live digital counseling sessions for the students with a view to guide them in choosing the right career path for them, especially during the critical time of COVID where it is not possible for the students to come to college for counseling. Committee members expressed the need for organizing more such counseling sessions in the coming months also.

5. Regarding International Webinar Series

Dean Academics, Dr. Kanwaldeep Kaur informed that most of the faculty members have updated themselves by attending different webinars, conferences and FDPs. However it was decided to make maximum possible use of lockdown period. Principal Prof. Dr. (Mrs.) Ajay Sareen proposed to organize International Webinar Series under the aegis of IQAC starting from the first week of July. It was decided that all the departments will organize these webinars on their own or in collaboration with other departments and professional bodies.

Placed before IQAC for consideration and approval

The committee members approved the decision

The meeting ended with a formal vote of thanks by Dr. Kanwaldeep Kaur, Coordinator IQAC to the Honorable Chairperson, Prof. Dr. (Mrs.) Ajay Sareen and to all the members of IQAC for their valuable suggestions

Dr. Kanwaldeep Kaur

Coordinator, IQAC



Prof. Dr. (Mrs.) Ajay Sareen

Chairperson



Principal
Raj Mahila Maha Vidyalaya
Jalandhar City