

Hans Raj Mahila Maha Vidyalaya, Jalandhar

No.

Dated:- 20/05/2023

A meeting of IQAC was held on 18th May, 2023 in D.D. Sud Board Room at 12:30 p.m.

With the permission of the chair, the action taken report was read as follows by the IQAC Coordinator

1. Regarding online leave, all regular members and contractual supporting staff are filling online leave and for adhoc it is in process.
2. As decided in the IQAC meeting, all photographs taken on every event are geotagged.
3. As decided in the previous IQAC meeting as per the feedback received from PG students the time binding of staying till 1.30 p.m. in campus was lifted for PG students.
4. Awareness regarding discarding aluminum foil had been created through mentoring groups and cloth napkins made by Design Department had been displayed through exhibition-cum-sale repeated by in previous semester. The use of aluminum foil has visibly reduced in the campus, the same has been assessed during segregation of waste.
5. Total number of faculty with publications in 2022-23 is 48. There have been a total of 105 publications.
6. Two faculty members were provided ex-India leave for presentation of research papers.
Dr. Harpreet Singh
Dr. Ramnita Saini Sharda
7. Guruashish scholarship was started in the month of October in 2022, in morning assembly every Monday of the month, the faculty having birthdays in that particular month are given planters and they donate some amount for scholarship purpose for needy students. The said amount will be used for economically backward students as scholarship as decided it will be opened after completing one year i.e. in September, 2023 when scholarships to students are to be given in next session.
8. Honesty shop was opened for resident scholars on 14th November, 2022 to enhance the core value of honesty in students.

Initiatives of IQAC

After the action taken report, the initiatives of IQAC were discussed which included

- Introducing value added courses for the session 2023-24
- Steps towards Zero wastage of food
- Steps towards Zero wastage of water
- To encourage use of steel and copper bottles instead of plastic bottles
- The installation of Air Quality Index in the campus
- It was decided to create awareness regarding the conservation of resources through mentoring groups, NSS, Environmental Club etc.

It was further discussed & decided:-

- Keeping in mind the change in the educational scenario, it was decided to restructure Discipline Committee and the discipline work to be taken up by Student Council and Task Force collectively. It was decided to observe the change for a year and then decide whether to continue with the old discipline committee or the new set up.
- Regarding Grievance Redressal Policy for teaching and non-teaching staff, it was decided that if a complaint is received from outside in future, a four member committee will be formed which will include the senior most member of faculty, IQAC Coordinator, Dean Academics and the concerned Head of the Department or Superintendent.
- A few more changes were suggested in nomenclature of Deans, Dr. Veena Arora was nominated as Dean institutional Social Responsibility and Dr. Shallu Batra was given the charge of Dean Outreach.
- MoU's and collaboration of various departments to be checked and renewed if needed.
- Reading rooms in all the blocks to be maintained under supervision of block incharges and awareness to be created amongst students.
- House test exams of odd and even semester to be conducted from 50% syllabus.
- Financial Assistance to be given to faculty for paper presentations and a report to be submitted after the conference and it was also decided to have session for sharing of knowledge by members of faculty who have participated as Resource Persons in International Conference.

IQAC Coordinator

Principal